



**City of Tacoma
Transportation Commission**

Matt Stevens, Co-Chair, At-Large
Bruce Morris, Co-Chair, District 4
Richard Gardner, At-Large
Erin Anderson, At-Large
Troy Serad, At-Large
Joe Korbuszewski, District 1
Rubén Casas, District 2
Austin Goble, District 3
Penny Grellier, District 5
Pamela Wrenn, City Manager Appointed
Gerrit Nyland, City Manager Appointed

FINAL MINUTES

Meeting: Transportation Commission
Time: Wednesday, May 17, 2023 at 5:30 P.M.
Place: Hybrid: 747 Market Street, Room 243 or Zoom

Join by computer, click on the following link:

<https://zoom.us/join> or <https://us06web.zoom.us/j/87316891624?pwd=ZEJBMml3VWZSOTd1cjE5ZjNGT0VoUT09>

Join by Phone: (253) 215-8782

Meeting ID: 873 1689 1624

Passcode: 747000

I. Call to Order

Co-Chair Morris called the meeting to order at 5:30 PM.

II. Roll Call

CM Korbuszewski and CM Nyland were absent.

III. Review of Minutes (April 19, 2023)

CM Gardener moved to approved the minutes, CM Serad seconded the motion. The minutes were approved with grammatical amendments.

Ayes: 8 – Gardner, Serad, Casas, Anderson, Grellier, Goble, Stevens, Morris

Nays: 0

Abstain: 0

Non-Voting: Wrenn

IV. Public Comment on Agenda Topics

No members of the public provided public comment.

V. Business Items

a) Comprehensive Plan Update: Transportation Element (Information and Discussion)

Jennifer Barnes, Puget Sound Regional Council Program Manager, provided a presentation on the Comprehensive Plan Update with a focus on regional policy direction, planning for projects, and planning for transportation. The policy framework is directed by the Growth Management Act and guided by the Vision 2050 and Regional Transportation Plan. The Regional Transportation Plan helps implement the land use plan and policies established under Vision 2050 and the regional level. She noted that land use and transportation are directly linked to each other.

Jennifer highlighted major updates to the legislation that agencies will need to eventually incorporate into Transportation Elements including climate change, multimodal level of service standards, an ADA facility inventory/transition plan. Transportation Elements are required to provide a financially constrained transportation plan and address potential funding shortfalls. Jennifer also presented an overview of coordinating land use and transit. The Transportation Master Plan (TMP) serves as the City's Transportation Element.



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The Commission discussed methods and strategies to address and support transit. Collaboration with transit agencies is important when each agency is developing their long range plan.

b) 6-Year Transportation Improvement Program - Final (Recommendation)

Jennifer Kammerzell, Public Works Assistant Division Manager, presented an overview of the 6-YR Transportation Improvement Program (IP). The presentation highlighted the financial impacts of the new and removed projects, status of a couple of projects, comments from the Infrastructure, Planning, and Sustainability Committee (IPS), and timeline for adoption.

Co-Chair Stevens made a motion to forward the draft final 6 YR Transportation Improvement Program to IPS. CM Serad seconded the motion. The Commission discussed updating the TMP to include a matrix/process for project selection of the 6 YR TIP. The Commission approved the motion with an amendment to update the TMP with a project selection process.

Ayes: 8 – Gardner, Serad, Casas, Anderson, Grellier, Goble, Stevens, Morris

Nays: 0

Abstain: 0

Non-Voting: Wrenn

c) Climate Action Plan Letter of Recommendation (Discussion)

Co-Chair Stevens shared that the Sustainable Tacoma Commission has not drafted or approved a letter of recommendation on the Climate Action Plan. He would like the Commission to discuss and consider a letter of recommendation from the Transportation Commission. The recommendation would identify Commission priorities.

d) Safe Streets for All Grant – Letter of Support (Recommendation)

Carrie Wilhelme, Public Works Transportation Planner, explained that the City will be pursuing a Safe Streets for All grant. Based on the grant criteria, which supports Vision Zero and Department of Justice under-represented neighborhoods, staff identified low-cost, high-impact improvements. Improvements include curb ramps, leading pedestrian intervals, accessible pedestrian signals, and possibly missing link sidewalks. Co-Chair Stevens made a motion to provide a letter of support for the grant. CM Casas seconded the motion. The Commission approved the motion.

Ayes: 8 – Gardner, Serad, Casas, Anderson, Grellier, Goble, Stevens, Morris

Nays: 0

Abstain: 0

Non-Voting: Wrenn

VI. Other Business/Updates

a) Bicycle Pedestrian Technical Advisory Group (Joe Korbuszewski)

BPTAG received a presentation on the J Street Bike Boulevard and are working on reviewing the bicycle priority networks in the TMP. The May meeting is cancelled and members are encouraged to attend a Bike Month event.



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- b) Bus Rapid Transit Citizens Committee (Richard Gardner)
A Pierce Transit study session is being planned.
 - c) Pacific Avenue Sub-Area Plan Advisory Committee (Richard Gardner and Troy Serad)
The Committee has met to discuss community engagement, and staff has begun to attend community events to share information about the plan.
 - d) Proctor Neighborhood Plan (Matt Stevens and Gerrit Nyland)
The stakeholder group conducted a walk focused on historic buildings. A walk that focuses on transportation and walkability is scheduled for May/June. Carrie asked Commissioners to communicate the vision of the TMP and incorporate consistency in plan development. If a plan conflicts with the TMP, the Commission will need to review or vote on a recommendation.
 - e) McKinley Neighborhood Plan (Troy Serad)
The plan was adopted in April and implementation is underway.

VII. Staff Reports

- a) Staff Updates
 - i) Planning Commission-Transportation Commission Joint Advisory Group
Carrie Wilhelme shared that the City Council adopted a resolution to support a joint Transportation and Planning Commission Advisory Group
- b) Status of Grant Applications and Major Capital Projects
- c) Upcoming Public Meetings and Events
 - i) [May is Bike Month!](#)

VIII. Commissioner Comments

Co-Chair Stevens asked that the Tidelands Subarea Plan be added to the Other Business agenda section. Commission Serad encouraged Commissioners to read the Planning Commission's letter of recommendation on the Joint Advisory group letter.

IX. Public Comment

No members of the public provided comment.

X. Adjourn

Co-Chair Morris adjourned the meeting at 7:38 PM.





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